



## **Letter of Assurance**

In Accordance with the requirements of the DFE guidance Keeping Children Safe in Education (KCSIE), 2023 and the Childcare Disqualification Requirements – Disqualification under the Childrens Act 2006.

I can confirm Fast Forward Vocational Training Ltd have undertaken the necessary Safeguarding, Safer Recruitment and vetting and barring checks for all employees. This includes Enhanced DBS Disclosures for eligible roles undertaking regulated activity. The provision is also satisfied that their training partner, TeamSport Indoor Karting has conducted the necessary checks and instructors operating on behalf of the joint provision are suitable and authorised to work with young people.

Fast Forward Vocational Training Ltd have two nominated, trained members of the team who have completed 'Safer Recruitment Training' and who are actively involved and lead the organisations recruitment and vetting process. These are:

- 1.Samuel Izatt – DSL
- 2.Callum Thompson – Head Of Centre

I can confirm that the following recruitment and child safeguarding checks have been conducted:

- Photo ID has been checked
- Proof of address is checked
- Evidence of Right to work in the UK has been checked (where applicable)
- Criminal overseas checks have been conducted (Where applicable)
- Evidence of relevant qualifications have been seen
- Checks for prohibition from teaching and restrictions from teaching have been undertaken (where applicable)
- Enhanced DBS checks have been conducted (as below)
- Disqualification by Association declarations have been signed as per below (where applicable)
- All staff are appointed under the company Safer Recruitment Policy
- Barred list checks have been carried out for the staff in regulated activity
- Disclosure and Baring Service (DBS)

### **Staff have Enhanced DBS clearances which cover the following areas:**

- Any police records of convictions, cautions, reprimands, and warnings.
- Information from the list held under Section 142 of the Education Act 2011
- Children's Barred List Information – this would highlight if applicants are barred from working with children.

Should information be present on the DBS check relating to a persons criminal record such as cautions, reprimands, warnings, spent and unspent convictions or should there be any change to an employees DBS during their employment, this will be dealt with under the companies Safer Recruitment Policy. Any appropriate risk assessment, change or concern will be discussed with the trust through our Quality Assurance Visits.



**Disqualification under the Childcare Act 2016.**

Fast Forward Vocational Training Ltd have obtained signed declaration forms from all members of staff which affirms to the best of their knowledge that they have not been disqualified under the 2018 regulations, and this declaration is re-signed every year.

I can confirm that all staff have received Level 2 Safeguarding Children and Adults training covering updated contents of KCSIE 2023 as a minimum. Any further updates from the Departments of Education around Safeguarding are communicated to our staff immediately.

**Fast Forward Vocational Training Ltd's safeguarding team are as follows and have over a decade of experience working with vulnerable young people:**

- Samuel Izatt - DSL.

**All DSL / DDSL are trained to Level 3 Designated Safeguarding Lead.**

**I can confirm under safeguarding Training, our mandatory training is as follows and is renewed accordingly:**

- Advanced Safeguarding Children (Level 2)
- Harmful Sexual Behaviour in Schools
- Mental Health Awareness
- Prevent Radicalisation and Extremism
- Female Genital Mutation – Recognising and Preventing FGM

I can confirm that all employees have read and will comply with the 'Code of Conduct', Safeguarding Policies including whistleblowing.

I can confirm we hold Public Liability Insurance and Employers Liability Insurance to the value of at least £10,000,000 and Professional Indemnity cover to the value of £2,000,000.

I can confirm that no instructors are barred or disqualified from working with young people in accordance with the childcare act 2006.

Employees will bring photographic ID with them during the recruitment & selection process, and this will be stored internally.

This letter is therefore being sent to you to confirm our commitment and assurance that all the above noted checks are undertaken, and records maintained according in our confidential systems.

**Yours Sincerely,**

**Callum Thompson  
Head Of Centre**